



TO: San Francisco Bay Joint Venture Management Board Members and Alternates

FROM: Beth Huning, Coordinator

DATE: January 23, 2017

The Joint Venture Management Board will meet on **Tuesday, January 31 from 10:30 am to 1:30 pm** at the Oro Loma Sanitary District. The address is 2655 Grant Avenue, San Lorenzo, CA 94580. Directions can be found [here](#). *Note that the timing of our meeting has changed*, at least on a trial basis, so be sure to bring your lunch with you. The meeting will be followed by a tour of the horizontal levee and for that we suggest you wear comfortable clothing and walking shoes.

This meeting will primarily be a business meeting with a focus on SFBJV plans for the upcoming year since we did not hold an annual planning retreat.

- Our four working committees will report on their top priority projects, programs, or actions for 2017 [Attachment C];
- We will review the financial status of the SFBJV along with a budget report from FY16.
- We will present for your discussion and adoption a draft budget recommended by the Executive Committee. [Attachments E, F];
- The Implementation Plan revision is now underway. We will review the status of the revision, the writing, and discuss with you the next phases for collecting and deciding upon content. [Attachments G, H].

Following is your briefing packet for the meeting. Please review the attachments carefully in advance and prepare any questions you might have so that our discussions can move efficiently.

We hope you will join us for our next Management Board meeting and the tour of the horizontal levee at Oro Loma. **Again, please note the new meeting time, 10:30-1:30.** Please confirm your participation for the Management Board meeting [here](#). We look forward to seeing you on January 31.